



### Agreement

This Agreement is made between Quality Guardianship (hereinafter “Q.G.”) and Mr./Ms.\* \_\_\_\_\_ (Name in Chinese \_\_\_\_\_, HKIC No. \_\_\_\_\_) (hereinafter “the Client”), father/mother\* of “the Student”, Mr./Ms.\* \_\_\_\_\_ (Name in Chinese \_\_\_\_\_, HKIC No. \_\_\_\_\_) (hereinafter “the Student”) on \_\_\_\_\_ (dd/mm/yy) and both parties have to observe the following terms:

1. The Client agrees to appoint and authorize Q.G. as the legal guardian of the Student during his/her\* study in the U.K. for the period commencing on \_\_\_\_\_ (dd/mm/yy) and concluding on \_\_\_\_\_ (dd/mm/yy) (hereinafter “the Period”).
2. The Client acknowledges that he/she\* has read carefully and understands the available services and charges listed in the Q.G.’s website and agrees to all the terms specified therein.
3. The Client confirms his/her\* consent for Q.G. to collect and use the Student’s information provided by the Client to carry out the contractual duties under this Agreement.
4. The Client shall ensure that all information provided to Q.G. as at the date of signing this Agreement is correct and shall be responsible for updating and informing Q.G. of any subsequent changes as soon as possible.
5. All student information provided by the Client shall be used solely for the purpose of providing guardianship service to the Student and kept strictly confidential by Q.G.
6. The Client has full responsibility for insuring the Student against medical expenses, accident/death, and damages to or loss of property. Q.G. will only give advice to the Client in this regard, but holds no responsibility for additional insurance for the Student or compensation to the Client.
7. The Client authorizes Q.G. to sign on behalf of the Client any Undertaking for a surgical treatment when deemed necessary by a medical practitioner in the event of an emergency.
8. The Client, on signing this Agreement, shall pay the following fees to Q.G.:
  - (a) a guardianship fee of £\_\_\_\_\_ for the academic year 20 \_\_ / \_\_ ; and
  - (b) a reserve of £900 to pay for the Student’s miscellaneous expenses in the first term.The Client also agrees to replenish the reserve for each of the subsequent terms before its commencement upon notification of Q.G. to maintain the fund at a sufficient level of £900.
9. The Client shall, upon notification of Q.G., make immediate payment for the optional service(s) requested during the Period if the charge agreed for such service(s) is more than £300.

10. The Client must ensure that the Student:

- (a) observes the laws of the U.K. and understands the liability for any criminal offence committed;
- (b) observes the rules and regulations of the school;
- (c) accepts the supervision and follow the instructions given by Q.G. from time to time throughout the Period in the best interest of his/her\* studies and well-being;
- (d) accepts the supervision by the host family during the holiday period, and accepts the indemnity to the host family against any damage or loss caused, whether by carelessness or wilful act; and
- (e) will not travel on his/her\* own without prior permission given and arrangement made by the school and Q.G.

11. The Client—including both the Student and the parent— shall in no case enter into engagement with any of the Q.G.'s staff or the host family in private, thereby terminating this Agreement in order to save some money. The Client shall be in breach of this Agreement if he/she privately employs the company driver of Q.G.; lives in or introduces other students to live in the host family; or claims to the school that the host family is his/her guardian, with or without their prior consent. If the Client is proved to have committed such acts or the likes, Q.G. will definitely report to the school about the Student's serious deception and claim on the parent and the host family for the legal indemnity against their breach of this Agreement.

**SIGNED BY**

\_\_\_\_\_  
(Signature of the Client)

\_\_\_\_\_  
(Signature of representative of Q.G.)

\_\_\_\_\_  
(Name in BLOCK LETTERS)

\_\_\_\_\_  
(Name in BLOCK LETTERS  
HKIC No. \_\_\_\_\_)

**WITNESSED BY**

\_\_\_\_\_  
(Signature of witness)

\_\_\_\_\_  
(Name in BLOCK LETTERS  
HKIC No. \_\_\_\_\_)

*\*Delete as appropriate*  
(Updated 09/03/2016)